



Frank Edelblut
Commissioner

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**STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
Division of Educator Support and Higher Education
Higher Education Commission
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Due to the COVID 19 pandemic, an emergency meeting of the Higher Education Commission was held via video conference on Wednesday May 12, 2021 at 2:00 p.m. with the following members present:

Sr. Paula Marie Buley, Vice Chair
Michael Apfelberg
Frank Edelblut
Joseph Favazza
Susan Huard
Mark Laliberte
Cathy Provencher
Charles Lloyd
Kim Mooney
Kevin O'Shea
Susan Stuebner
Alfred Williams
Melinda Treadwell
Mark Rubinstein

The following members were not present:

Donald Birx, Chair
James Dean
Michele Perkins

1. Steve Appleby read the emergency remote meeting checklist. Vice Chair Sr. Paula Marie Buley called the meeting to order at 2:05 p.m. A roll call vote was taken by Laura Stoneking.
2. Michael Apfelberg moved, seconded by Charles Lloyd, to accept the meeting minutes of February 9, 2021 as amended. The motion passed without dissent with Susan Huard abstaining. A rollcall vote was taken by Laura Stoneking.
3. Dr. Gustafson shared that a group was formed to look at administrative rules at a higher ed commission ATB C400. The group identified several areas that need attention including definitions that have not been changed in 10 years.
4. Director Appleby discussed highlights from the director's report.
 - Signum University was legislatively approved. HV513 passed the house and senate and is awaiting signature from the governor.
 - Steve Appleby will be visiting several institutions over the summer.
 - The career school and close school transcript fees waiver will come to an end on June 30th. The waiver saved schools and transcript requestors about \$225,000 in fees.
 - There was an emergency meeting in December regarding a career school, the American School of Nursing. Subsequently, they made claim against their bond and have been sending students to the bond company for reimbursement. To date, they reimbursed 14 of 71 students totaling about \$82,000.
5. Proposed meeting dates for the next school year are October 12, 2021 at 2:00 pm; February 8, 2021 at 2:00 pm; May 10, 2021 at 2:00 pm.
6. Cathy Provencher moved, seconded by Melinda Treadwell, to adjourn the meeting at 2:17 p.m. The motion passed without dissent. A roll call was taken by Laura Stoneking.